

## **How To Order from Galerie Simpson Ltd's website [galleriesimpson.com](http://galleriesimpson.com)**

### **How To Order**

When you have chosen the item you wish to purchase, simply click on "To purchase this print click me" at the bottom of the page.

This will direct you through to a page entitled basket. If you wish to purchase more items, simply click on the relevant section header and repeat the process above. All items chosen will sit in your basket.

When you are ready to complete the purchase please read our Terms & Conditions, ticking the box to say that you have done so and agree to them. Click on Checkout.

You will then be asked to complete your name and address, telephone number and email address. This will be the address to which we send your order. Once we have established the delivery cost to your address we will then send you an invoice from Paypal to your email address.

You will be able to click through to Paypal from the email and complete your purchase using your own Paypal account or using your credit/debit card for a one-off payment. Once your payment is received by Paypal, we will then process your order and send your items to you via courier. Please note that a signature is required. Depending on the destination, the items will usually arrive within 4 to 5 days. If you wish to receive your item(s) sooner please notify us by email after you have placed your order. Email us:- [office@galleriesimpson.com](mailto:office@galleriesimpson.com)